



SUMMONS
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Council Summons



For the meeting to be held on
Thursday, 16 December 2021

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CITY OF LINCOLN COUNCIL

Sir/Madam,

You are hereby summoned to attend an extraordinary meeting of the COUNCIL of the City of Lincoln to be held in **The Brayford Suite, The Alive Church, Newland, Lincoln, LN1 1XG** on Thursday, 16 December 2021 at 6.30 pm.



Chief Executive and Town Clerk

Angela Andrews

A G E N D A

SECTION A

Page(s)

1. Declarations of Interest

Please note that, in accordance with the Members' Code of Conduct, when declaring interests members must disclose the existence and nature of the interest, and whether it is a disclosable pecuniary interest (DPI) or personal and/or pecuniary.

2. Planning Committee Protocol - Western Growth Corridor Application

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SUBJECT: PLANNING COMMITTEE PROTOCOL – WESTERN GROWTH CORRIDOR APPLICATION

REPORT BY: CHIEF EXECUTIVE AND TOWN CLERK

LEAD OFFICER: CAROLYN WHEATER, CITY SOLICITOR AND MONITORING OFFICER

1. Purpose of Report

1.1 To consider and approve a Planning Committee Protocol, as detailed at Appendix A to this report, for the meeting of the Council when it sits as the Planning Committee to consider the planning application on the Western Growth Corridor.

2. Background

2.1 In 2006 the Council resolved to reserve decision-making on the planning application for the Western Growth Corridor to the Council sitting as the Planning Committee.

2.2 Part 5 of the Council’s Constitution includes Probity in Planning: Code of Practice, a guide to procedures and protocol for Councillors and Officers involved in making decisions on planning applications and other planning matters. It is proposed the protocol, as set out at Appendix A, will temporarily amend specific provisions contained within Part 5 of the Constitution for the meeting of the Planning Committee when it considers the application on the Western Growth Corridor. All other existing provisions will apply. These proposed changes will only apply for the consideration of the Western Growth Corridor application, and include:

- Extending the number of people permitted to speak either objecting to or in support of the application from one to five in each case.
- Amending the deadlines for registering to speak, including ward councillors, and for information to be included in the ‘Update Sheet’ to 4.00 pm five clear working days prior to the meeting.
- Setting out the process for requesting to speak.
- Setting out the process for the answering of questions.

3. Equality Implications

3.1 None arising from this report.

4. Legal Implications

4.1 The protocol, as set out at Appendix A, will temporarily amend provisions contained within Part 5 of the Constitution for the meeting of the Planning Committee for when it considers the application on the Western Growth Corridor.

5. Financial Implications

5.1 None arising from this report.

6. Recommendation

6.1 That the Planning Committee Protocol – Western Growth Corridor, as set out at Appendix A, be approved.

List of Background Papers: Part 5 of the Constitution: Codes and Protocols

Lead Officer: Carolyn Wheater, City Solicitor and Monitoring Officer.
Telephone: 01522 873323

Planning Committee Protocol – Western Growth Corridor

1. GENERAL AGENDA ITEMS

1.1 Declarations of interest

1.2 Any interest or potential interest should be brought to the attention of the Monitoring Officer prior to the start of the committee to ensure that advice is given to those members before the committee meeting. If any time during the meeting a member becomes aware they may have an interest they must declare it.

1.3 The Chair will seek declarations of interest at the meeting.

1.4 When an interest has been raised which would require the member to leave the meeting, the member must exit the meeting and the item will not continue until the member has left.

2. Time Limits on speeches

2.1 Speeches by the Applicant, Ward Councillors and members of the public are limited to 5 minutes and will be timed by Democratic Services.

3. Addressing the Committee

3.1 There will be up to 5 speakers from the Applicant side, and up to 5 speakers from any individual who wishes to speak in objection.

3.2 Those members of the public who wish to speak at the Committee must register to speak with Democratic Services **by 4.00 pm five clear working days prior to the meeting**. Anyone trying to register after that time will not be considered.

3.3 Anyone wanting to submit further comments/observations on the planning report must do so **by 4.00 pm five clear working days prior to the meeting** for inclusion in the 'Update Sheet'. Any observations submitted after that time will not be considered.

4. Ward Councillors

4.1 Ward Councillors can address the Committee. Those members who wish to address the Committee as a Ward Councillor must register this with Democratic Services **by 4.00 pm five clear working days prior to the meeting**.

5 Members

5.1 When the meeting is open to the members, members should indicate to the Chair that they wish to speak by raising their hands. The Chair will invite each member to speak in turn. If a member wishes to speak again on an item, they should wait until all members who have indicated to speak, have spoken. Only once all members have had a chance to speak will members be able to speak

for a second time on a matter and it will be at the Chair's discretion whether to allow the member to speak a second time or not.

6. Planning Officers

6.1 When the debate is open to the members of the Committee, planning officers will take questions from the members in batches of 5, to ensure that all members questions are answered appropriately.

7. Process

The following process will apply to the Committee:

- Chair opens the meeting and introduces the item
- Declarations of Interest
- Planning officer/s to present the report
- Any objectors to address the Committee
- Any Ward Councillor to address the Committee
- The Applicant to address the Committee
- The Chair opens the matter for debate to the members
- Voting
 - Before moving to the vote the matter must be moved and seconded. The Democratic Services Officer will record the name of the mover and seconder and once this is done the Chair can move to the vote.